

**ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR**

Ref: AIHT/WEBSITE/2020-2021/C2

Date: 20.12.2020

CIRCULAR

This is to inform that, Website Committee meeting for the academic year **2019-2020 (EVEN)** will be held with the Principal at 2 PM on **21.12.2020** in the conference hall. The committee members are requested to attend the meeting.

AGENDA

1. Exam cell related
2. Facilities details
3. Admission information
4. Online course


Principal

Copy submitted to

1. The Chairman
2. The Director

Copy to :

1. The Principal
2. Heads of the respective Departments
3. Department website coordinator
4. Institution website coordinator
5. Office – Manager
6. Library
7. Website File

2020 -

**ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR**

CIRCULAR

Ref: AIHT/WEBSITE/2020-2021/C2

Date: 16.12.2020

This is to inform that Website committee meeting for the Academic year 2020-2021(ODD) will be held through online at 12.30 pm 17/12/20. The committee members are requested to attend the Zoom Meet.

AGENDA

1. Updating Websites
2. Adding latest programs and photos
3. Updating funded projects
4. Adding Club, cells
5. Updating the facilities


Principal

Copy submitted to:

1. The Chairman
2. The Director

Copy to:



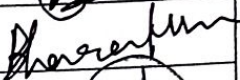


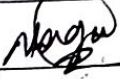
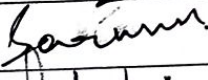
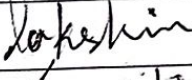
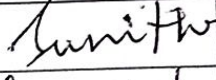
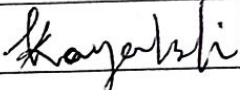
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ANAND INSTITUTE OF HIGHER TECHNOLOGY

KAZHIPATTUR

WEBSITE COMMITTEE MEETING ATTENDANCE

Date: 21.12.2020

S.No	Website Committee Members	Signature
1.	Dr. P. Suresh Mohan Kumar - Principal-Chairman	
2.	A.Vinoth kumar - Website Incharge	
3.	K. Bharathababu - Member	
4.	J. Christy Sudha - Member	
5.	D. Bhavani - Member	
6.	Mr. S. Nagarajan	
7.	Mr. Saravanan	
8.	Dr. Lakshmi - Member	
9.	Dr. M. Sumithra Devi - Member	
10.	Ms.Kayalvizhi - Member	

**ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR**

Ref: AIHT/WEBSITE/2020-2021/MOM

Date: 17.12.2020

Minutes Website Committee Meeting

The Website Committee Meeting was conducted for the academic year 2020-2021(EVEN) with following members and Points discussing. The details of the meeting were listed below:

MEMBERS PRESENT:

1. Dr. P. Suresh Mohan Kumar - Principal-Chairman
2. A. Vinoth kumar - Website In charge
3. K. Bharathababu - Member
4. J. Christy Sudha - Member
5. D. Bhavani - Member
6. Mr. S. Nagarajan
7. Mr. Saravanan
8. Dr. Lakshmi - Member
9. Dr. M. Sumithra Devi - Member
10. Ms. Kayalvizhi - Member

Points discussing:

- The old college website is very slow and its load size is high. so, it is planned to create the new site
- The new website will have less loading size.
- The details of funded projects and the department will be updated
- Various cell and clubs and its activities must be updated

Adding Latest Photo for the college:

- The old photos look dull and so not clear so we are planning to add High-Definition images so it improves the aesthetics of the website.

Updating for the current year:

- Some of the last year's Program of Mechanical and Computer science are not updated so kindly make sure all the department activities are updated as per the schedule.
- Also add the program before the event starts so that the addition will reach to many students.

Adding new Features in the website:

- As we are going for new website, we can add some new features like payment of fees through online and students can see his/her attendance and performance in college website itself.

Others

- We are planning to add new college club activities in the college website.
- College result will be also published in website.

Funded generated in the college:

- The details of fund generated by the Department from the programs like workshop, seminars, conferences and symposium can be posted in the college website which adds value in the Department fund.

For Fees Collection:

- Class coordinators have to ensure the enrollment of student names, register number in the website and check the total fees for each student by getting the information from the office.
- Also check whether all the students are able the login on the college website.

Website Coordinator


Principal

Copy to:

- 1) The principal
- 2) Heads of the respective Departments
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ANAND INSTITUTE OF HIGHER TECHNOLOGY

KAZHIPATHUR

CIRCULAR

Ref: AIHT/WEBSITE/2020-2021/C1

Date: 16.10.2020

This is to inform that Website committee meeting for the Academic year 2020-2021(ODD) will be held through online at 12 noon 19/10/2020. The committee members are requested to attend the Zoom Meet.

AGENDA

1. Updating Websites
2. Adding latest programs and photos
3. Adding Club, cells
4. Updating the facilities


Principal

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ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR
WEBSITE COMMITTEE MEETING ATTENDANCE

Date: 19.10.2020

S.No	Website Committee Members	Signature
1.	Dr. P. Suresh Mohan Kumar - Principal-Chairman	
2.	A.Vinoth kumar - Website Incharge	
3.	K. Bharathababu - Member	
4.	J. Christy Sudha - Member	
5.	D. Bhavani - Member	
6.	Mr. S. Nagarajan	
7.	Mr. Saravanan	
8.	Dr. Lakshmi - Member	
9.	Dr. M. Sumithra Devi - Member	
10.	Ms.Kayalvizhi - Member	

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Ref: AIHT/WEBSITE/2020-2021/MOM

Date: 19.10.2020

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5. D. Bhavani - Member
6. Mr. S. Nagarajan
7. Mr. Saravanan
8. Dr. Lakshmi - Member
9. Dr. M. Sumithra Devi - Member
10. Ms. Kayalvizhi - Member

Points discussing:

New website creation:

- The old college website is very slow and it's load size is high. so, it is planned to create the new site
- The new website will have less loading size.

Adding Latest Photo for the college:

- The programs photos and the details should be updated
- The list of events and facilities of various clubs are updated as per the schedule

Updating for the current year:

- Some of the last year's Program of Mechanical and Computer science are not updated so kindly make sure all the department activities are updated as per the schedule.
- Also add the program before the event starts so that the addition will reach to many students.

Adding new Features in the website:

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Website Coordinator


Principal

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